

OUR MISSION:

Meals on Wheels of Hancock County was formed in 1999 as a not-for-profit agency whose purpose is to provide home delivered meals to shut-in and persons who cannot shop or prepare meals for themselves. **Our mission is to help the citizens of Hancock County maintain an independent lifestyle through the delivery of nutritious meals in accordance with prescribed dietary needs and to provide a point of personal contact with the community for our clients.**

2007 A YEAR OF CHANGE:

In 2007 we delivered 23,982 **meals** to homebound clients and to our congregate site at the Greenfield Senior Center. Since our first full year in 2001 we have delivered a total of **almost 137,000 meals** to Hancock County residents.

Administrative Changes: In the spring of 2007, our board treasurer passed away suddenly. In addition, in July the Executive Director decided to retire effective the end of October. Many of the organizations resources in time were spent in search of replacements for these positions.

The sudden loss of our treasurer could have had a major affect on the organization financially, as he was the primary person responsible for taxes and book keeping. In spite of these challenges, the board made several positive financial decisions that have allowed the organization to grow in financial strength. We enlisted the assistance of a local accounting firm and began utilizing QuickBooks for our bookkeeping. This took a major commitment from the executive director to undertake, as she was not familiar with the software. The board also opened two money market bank accounts to maximize the interest earned on our assets.

In July, the executive Director of five years made the decision to retire. A **search to replace the director** was instigated and the board spent several days interviewing candidates. Fortunately, a candidate with experience in non-profit and volunteer management, as well as a strong computer background and knowledge of QuickBooks was found. The outgoing ED was able to spend two weeks with the new director and the transition, which took place the end of October, was seamless.

Two new board members added: We added to the diversity of our board this year with the addition of Brooke Palmer and David Stillinger. Brooke is younger than many of our current board members and while a local business woman, she resides in another county. David Stillinger, also a local business man, is from an area of the county in which we had no board representation. They have both been an asset to the organization. With the addition of these new board members, a board packet/notebook was developed to assist in the orientation of new board members.

Out of town route continued. In 2006 we received a grant from the Hancock Community Foundation to hire a driver/server to expand into under served areas of the county. In 2007 we received a second grant to continue this route. The route runs three days per week and we currently have volunteers to drive the route one day per week. Our goal for 2008 is to replace the paid driver with volunteers and utilize the rest of the grant dollars to branch out into another under served area on the north west corner of the county, near McCordsville.

Meals on Wheels applied for a **gaming license** in 2007. We were approved in July of 2007. This will be utilized for our 50-50 activity at the car show, as well as for a bingo fundraiser in 2008.

Meals on Wheels of Hancock County became a **United Way Agency** in 2004. We completed the United Way Governance Review in June and received a final score of 16. The review was a positive experience and involvement with United Way continues to be beneficial to the growth of our program.

The new executive director spent the final 2 months of 2007 acclimating to the position and beginning to computerize the administrative tasks. She also instituted a monthly volunteer newsletter that has proven to be an effective way to communicate with the volunteers and the community.

2007 FUNDRAISERS

As in the past, we did a number of fund-raising activities in 2007. Some of these included bake sales, Mozzi Pizza, Chicago Pizza, Jim Dandy, Culvers, a spaghetti dinner, and a Craft Show,

Meals on Wheels of Hancock County participates in the National "March For Meals" campaign. This is an annual campaign intended to increase public awareness, recruit new volunteers and increase local fundraising. **"Mayors for Meals"** was March 21. This designated day American mayors across the country showed their support for the Meals on Wheels program in their city by delivering meals to seniors. **Mayor Fleming, as well as Mayoral candidate Brad Dereamer and Sherriff Bud Gray and Chief Mercer attended.**

In September, the **Hancock County Sheriff, Bud Gray** chose Meals on Wheels to be the recipient of the proceeds from his annual golf outing. Thanks to the generosity of the individuals involved, we received a **\$10,000** donation.

Our "Third Annual Car Show" was held in front of Wal-Mart's parking lot. The event continues to grow and we are making plans for our 2008 show for September. A special **"Thank You"** to our event sponsors:
Arby's; Auto Zone; Gary Barnes; Bee's Baskets; CGS Service; Cracker Barrel; Greenfield Street Department; Hardees's; Jim Dandy Restaurant; Marlin Plant Kingdom; Miller's Jewelry; Monro Muffler/Brake; Mozzi's Pizza; NAPA Auto Parts; Pat Powers; Ritter's Frozen Custard; Sam's Club #6301; Steak'n Shake; Vectren; & Walmart.

Employees from **Hancock County Shrine Club** donated money to sponsor the Meals on Wheels annual emergency meal program. Through the emergency program, non-perishable meals are distributed to Meals on Wheels clients for use when inclement weather prevents volunteers from delivering daily meals.

GOALS FOR 2008

As per our strategic plan, we will continue to work towards independent financial stability by **diversifying our funding sources**. We will seek funding by increasing our client base, applying for grants and donations on a quarterly basis, planning and implementing fundraisers as outlined in our scheduled events, and by continuing to meet the requirements of a United Way Partner in good standing.

In addition, we want to update and **increase our marketing** by increasing community awareness through branding and development of a new informational **brochure and website**. We will continue to be involved in the National Meals on Wheels Campaign, "**March for Meals**" and to do an annual insert in the newspaper. The new executive director will also increase community contacts through involvement in local businesses and community organizations on a monthly basis.

We continue to be proactive in planning for as many **contingencies** as possible. We will be **cross training** our packing staff and administrative staff, so that all parts of the running of the organization will be covered in the event of an unplanned absence. In addition, the executive director will be working toward development of **written operating procedures** to help ensure that Meals will be delivered and the organization can operate regardless of the status of the executive director. The board, executive director and volunteers will create a **disaster plan** by June 2008.

Meals on Wheels of Hancock County board and executive director will consult with financial advisers to plan for future **endowments** as a source of financial stability. We will work to expand our routes and clients through increased marketing and exploration of congregate sites. In addition, we are in the initial planning stages of a new signature event with the Greenfield Parks Department...a **bikeathon**. It is important to us to be part of the state movement to increase long term health of Indiana's residents, in hopes of **reducing the need for Meals on Wheels in the future**.

Finally, we will spend a portion of our time and money on Human resources. The Executive Director and Board Chair will be attending a full day United Way **seminar** in May on board recruitment and development. We will be **increasing the pay rate** for our hourly employees based on time on the job and performance. We will also be looking into additional benefits that could be provided to employees. We have also increased our budget for **staff continuing education**. We will continue to recruit and train volunteers and to utilize the new volunteer newsletter to encourage volunteers to stay involved.

While 2007 was a year of change, we believe the organization has risen to the challenge and our goal is for **2008 to be a year of growth**. We are very excited about what the future holds for Meals on Wheels and hope to serve Hancock County residents for many years to come.

SCHEDULED EVENTS FOR 2008

Corned Beef & Cabbage Supper	03-13-08
Bowl-a-thon	03-15-08
Chicago's Pizza	4-6-08
Culver's Restaurant	6-10-08
Bingo/Gambling Night	July 08
Car Show	Sept 08
Craft Sale	Oct 08
Spaghetti Supper	Oct 08
Bake Sale	Dec 08

HOW CAN YOU HELP

There are a number of ways you can help keep Meals on Wheels of Hancock County growing into the future.

Consider volunteering to deliver meals. If you can spare a lunch hour once a week or even only one lunch a month, your time is worth everything to us. Without our volunteer drivers and their vehicles we could not afford to operate our program.

Consider volunteering to perform other task. There are many in the community who would like to help but they cannot take an hour at lunch to deliver meals. We can use volunteers to do a lot of work at times other than the lunch hour. We hope to develop volunteers to work on committees to plan and carry out fundraisers, and many other tasks.

Consider a donation. As we noted above, the fees we charge for meals covers less than half of our costs. Your donations make it possible.

Encourage your employer to donate time and money. If your work group can take a route one day a week perhaps each member of the group will only have to deliver once every month or so. Having a group, with a single contact person who sets the schedule for the group is a great help to us and great way to have your work place recognized for community service.

Participate in the **United Way Annual Giving Campaign**. Encourage your employer to do the same.

If you belong to a **church group, organize the group to take a route** or serve in some other way. Several church groups have also provided funding support to us.

If you belong to a **service group, take us on as a project**. Do a route or donate money to help keep the meals going out to those who need them.

Serve on our Board of Directors. Our organization is guided by a volunteer Board of Directors. Board members attend meetings, set policy, oversee the finances, help with fundraisers and enjoy the social rewards of working together for a good cause. Being a board member is a lot of work but it is a rewarding way to give back to our community.

STAFF: Shirley Mascoe, Executive Director; Tonya Dotson and Deborah Hurst, Servers ; Harriett Hamilton, Server/Deliver

VOLUNTEER SERVERS: Nonie Cecil, Mark Gunnoe, Martha Berg

BOARD OF DIRECTORS: Jill Carr, Chairperson; Jan Smith, Assistant Chair; Bob McDonald, Treasurer; Mark Gunnoe, Secretary; Earl Haywood; Bob Glazier; Kim Voorhis; David Stillinger; Brooke Palmer; and Sarah Wolf

2007 Board of Directors

Jill Carr, Chair
1613 Bowman Drive
Greenfield, IN 46140
Home: 317-462-0186
Fax: 317-468-4822
Email: JCARR@hancockregional.org
Employer: Hancock Regional Hospital
Term: 9-26-2006 to 9-26-2009

Robert Glazier
3833 N. State Road 9
Greenfield, IN 46140
Phone: 317-326-2220
Email: glazier@hrtc.net
Employer: retired businessman
Term: 9-26-2006 to 9-26-2009

Mark Gunnoe, Secretary
3042 W. Birdsong Dr.
Greenfield, IN 46140
Home/Fax: 317-861-8603
Email: golfmonk7@yahoo.com
Employer: Retired Eli Lilly
Term: 2-22-2005 to 2-22-2008

Earl Haywood
945 W. Muskegon Dr.
Greenfield, IN 46140
Phone: 317-467-4769
Email: ehaywood@sbcglobal.net
Employer: Self employed Realtor
Term: 9-26-2006 to 9-26-2009

Bob McDonald, Treasurer
1111 North Broadway
Greenfield, IN 46140
Home: 317-462-6980
Work: 317-462-9878
Email: mrchicagobob@sbcglobal.net
employer: Owner Chicago Pizza Franchise
Term: 1-24-2006 to 1-24-2009

Brooke Palmer
633 Center St.
Pendleton, IN 46140
Home: 765-208-0572
Fax: 317-467-1784
Email: brooke.palmer.prdc@statefarm.com
Employer: State Farm Insurance, Agent
Term: 6-26-2007 to 6-26-2010

Jan Smith, Vice-Chair
10968 N. Shelby 400 W.
New Palestine, IN 46163
Home: 317-861-4991
Email: JSMITH@hancockregional.org
Employer: Hancock Regional Hospital
Term: 1-24-2006 to 1-24-2009

David Stillinger
6535 N. 1025 E.
Wilkinson, IN 46186
Work: 317-462-5536
Fax: 317-462-5876
Email: dkstillinger@pasco-stillinger.com
Employer: Owner Stillinger Family Funeral Home
Term: 6-26-2007 to 6-26-2010

Kim Voorhis
205 E. Lincoln St.
Greenfield, IN 46140
Home: 317-462-6795
Fax: 317-477-4341
Email: Kvoorhis@greenfieldin.org
Employer: Greenfield Senior Center
Term: 8-24-2007 to 8-24-2010

Sara Wolf
6 East Main St.
Greenfield, IN 46140
Phone: 317-462-9225
Email: swolf@wolf-lawfirm.com
Employer: Attorney, Wolf Law Firm
Term: 4-22-2006 to 4-22-2009

2007 Contributors

Absolute Flooring of Indiana
All American Masonry, Inc.
Jeffery Anderson
Adkins Electric, LLC
Arby's
Auto Zone
Betsy & Jim Bandy
Gary Barnes
Nancy Barton
BBQ'n Fools
Bee's Baskets
Janet Bearhop Friedenber
Janet Berglund
Big O Tires
Diane Blueher
Tom & Donna Boese
Bolander/ Ianni Insurance & Financial
Services
Dan & Kathy Bowman
Judy A. Boyle
Brandywine Nursing and Rehabilitation
Center
Larry & Nancy Broady
Kenneth Brooks
Robert Bucy
3 C's Mowing
Camalot Mortgage
Carnegie's
Janic Cassell
Nonie Cecil
Center Court Property Management
Central Indiana Community
Foundation
Central Indiana Power
CGS Services, Inc.
Tamera S. Clifton
Karen Colderon
Combined Public Communications
David & Nancy Cooksey
Sue Cozate
Cracker Barrell
Dan & Debbie Craig
Tim Cronk
The Cross Family
C & W Body Shop, Inc.
Cynthia's Hallmark Shop
Shari Davenport
Judy A. Davids
Davy Tuttle Family Home Mortgage
Dellen Automotive Family
Debra D. Dellinger
Deputy Printing
Glenna Dezam
Diamond Chips Lounge
Jack & Tonya Dotson

Cynthia M. Duckworth
Betty Dunlavy
Eagle Machine & Fasteners, Inc.
Eden United Methodist Church, Willing
Worker Circle
Eden United Methodist Women
Eden United Methodsit Church
Eli Lilly, Greenfield
The Ellison House Assited Living
Erlewein Mortuaries - Washburn
Family
Families United for Support and
Encouragement
Marilyn Faut
Alan Shawn Feinstein
First Chuch of the Nazarene
Dennis Fisk
Diane Fisk-Phillips
Forty Financial - Mike & Deby Low
Frady Excavating & Transport
Frady's Lawn & Garden
Betsy Friedenber
Gas America Services, Inc.
Lionel & Donna Galerman
Lawrence & Bev Galloway
Garner's Family Enterprises, Inc.
Tanna Gentry
Marlene Gerlach
Andy Gilliland Family
Bob & Carolyn Glazier
Patricia Gluys
Good Shepherd Lutheran Manor
Doug Gosser
Frances Graves
Bud & Jeannine Gray
Greenfield Banking Co.
Greenfield Beverage Co.
City of Greenfield/ Greenfield Parks &
Rec.
Greenfield Street Dept.
John & Patricia Grose
Nick Gulling
Jim & Dorothy Gunn
GT Vending
John & Pam Gunn
Hancock Co. Probation Dept.
Hancock County Sherriff's Dept.
Hancock Co. Shrine Club
Hancock County Builders Association
Hancock Inner Agencies
Hancock Regional Hospital
Linda I. Harbert
Hardee's
Jeremy & Nikia Harlan
Harmony Homemakers

Frank Hashek
Health 1st of Greenfield
Hendryx Mortuaries, Inc.
Doug & Wilma Herron
Rodney & Debra Hiday
Innman's, Inc.
Rosemarie S. Hood
Dennis & Susan Hoover
Robert & Olene Hunnicutt
Melissa Hyatt
IBEW #481
Inskeep Ford-Mercury
Irving Materials, Inc.
Linda Jacobs
Helen Jarvis
Steven R. Jenkins Company, Inc.
Jim Dandy
Tom & Barbara Johnson
Johnson's Towing
Janice L. Johnston
Kappa Kappa Kappa
Michaela Kibbe
Allen & LaDonna Kingen
Margaret Kinsey
Lorna Kirsch
Kitley Inn
Kiwanis Club of Greenfield
Greg & Shelly Kleiman
Peggy Kleiman & Families
Janet Kleine
Roger Lafferty
Denna Lare
Teresa Ledford
Rober & Helen Lewis
Liberty Construction
Linde Cleaners
Don & Darlene Linne
Janice & L.E. Linville
Lone Star Steakhouse
Sandra Long
Larry & Barbara Lutz & Family
Marlin Plant Kingdom
Dr. Tats Matsuoke D.V.M.
Kathleen M. Matthews
Matthew Mawhor
Sharon Mayes
Monte and Amy McCarroll
George & Lottie McCorkle
Kevin & Deanna McCracken
McGauley Realty
Margaret M. McKee
Tammi Metcalf
Miller's Jewelry
Robert Miller
Patricia Ann Miller

Monro Muffler/Break
Montana Mikes
Mozzi's Pizza
Mt. Comfort RV
Beth Mulbarger
Judy A. Mulligan
Bruce Munden
My Accountant of Indiana, Inc.
Dr. Tina Marie Myers Oakes Ph.D.
NAPA
National City Bank
Ndepth Solutions
New Palestine United Methodist
Church
William & Michelle Niemier
O'Charley's
Barb Olin
Donald Opel
Outdoor Management Services
Wayne Overstreet
Rowena Overstreet
Betty Parker
Pasco Stillinger Funeral Home
Don & Georgette Pate
Ancil & Barbara Paugh
Payne's Auto Salvage
Sandra Pence
Todd & Cynthia Phillips
Stephanie Phillips
Pizza Nite
Phyllis Polizotto
Poindexter Excavating, Inc.
Popscheff's Guttering
Pat Powers
Red Cross
Red Line Apparrell
William & Norma Reed
Regency Place
Retired Senior Volunteer Program
Rho Chapter Sigma Beta Sorority
Lester & Lorraine Richardson
Martha Richwine
Brent J Rieder
Riley Park Tire Service
Riley Quality Water
Ritter's Frozen Custard
Brent & Amy Robertson
Rosemary Robertson
Brenda Rock
Oscar & Verna Roesener
Rotary Sunrise of Greenfield
Jim & LeAnna Rowe
Sam's Club #6301
Joseph N. Schauff
Schenkel & Shultz, Inc.

Norman & Patty Schuck
Tom Seng
Patricia L. Slabach
Steve & Barbara Smith
Dawn A. Smith
Smith Implements
Social Security Administration
Southend Tavern
Larry & Jonie Spetter
St. Michaels Catholic Church
Steak'n Shake
Richard & Lois Steele
Brad Stevens
Sharron G. Stewart
Mark S. Studt
Summit Racing Equipment
Super 8 Motel
Pat Tedd
Barb Tery
Mark Thacker
TK Design LLC
Tiger Commissary
Ethal K. Tindall
Morris & Carolyn Titus
Richard & Ellie Trautmann
Kathy S. Trautmann
Paul & Doris Trees
Triad LLC, dba PCA Wireless
Trinity Park Church
Milly Tucker & Family
United Way of Central Indiana
USI Consultants, Inc.
Roberta Vangundy Fox
Bob & Myra Vaughn
Vectren
Suzanne Walker
Well Point Associate Donor
Wells Nursery & Greenhouses
Ed & Marsha West
Westland Friends Church
Judith Whitehouse
Willow Branch United Methodist
Women
Patricia Wilson
Jay & Jessie Wilson
Butch & Karen Wood
Thelma Jean Wood
Marilyn Wulf
Ye Olde Head Shoppe

Meals on Wheels of Hancock County, Inc.
Balance Sheet
As of December 31, 2007

	<u>Dec 31, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
Greenfield Banking Checking	5,631.96
Rainy Day Savings Account	10,395.26
Savings Account	<u>68,483.33</u>
Total Checking/Savings	84,510.55
Accounts Receivable	
Accounts Receivable	<u>847.50</u>
Total Accounts Receivable	847.50
Total Current Assets	<u>85,358.05</u>
TOTAL ASSETS	<u>85,358.05</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	41,687.25
Retained Earnings	14,937.47
Net Income	<u>28,733.33</u>
Total Equity	<u>85,358.05</u>
TOTAL LIABILITIES & EQUITY	<u>85,358.05</u>

Meals on Wheels of Hancock County, Inc.
Profit & Loss
 January through December 2007

	<u>Jan - Dec 07</u>
Ordinary Income/Expense	
Income	
Application Fees Income	610.00
Contributions Income	
Federal Designated Donors	633.72
Non-UW Donor Contribution	7,454.50
United Way Designated Donors	6,803.89
Contributions Income - Other	12,402.42
Total Contributions Income	<u>27,294.53</u>
Fundraising Income	14,132.44
Grants	18,396.00
In Kind Income	5,100.00
Interest Income	2,258.41
Meals Income	63,640.25
Miscellaneous Income	11.06
Senior Center Income	1,266.50
United Way Income	16,920.00
Total Income	<u>149,629.19</u>
Expense	
Advertising	1,475.51
Bad Debt	49.00
Bank Service Charges	26.02
Client Refund	73.50
Contractual Services	957.50
Dues and Subscriptions	280.48
Fundraising Expense	778.56
Insurance	
Liability Insurance	25.00
Insurance - Other	2,287.00
Total Insurance	<u>2,312.00</u>
Licenses and Permits	0.00
Meal Expense	
MOW meals	54,809.77
Senior Center	1,957.75
Total Meal Expense	<u>56,767.52</u>
Mileage Expense	4,126.44
Miscellaneous	50.00
Office Equipment	629.95
Office Expense	870.08
Office Supplies	2,581.83
Payroll Expenses	30,344.95
Payroll Taxes	13,356.43
Postage and Delivery	239.40
Professional Fees	
Accounting	15.00
Total Professional Fees	<u>15.00</u>
Rent	5,100.00
Telephone	293.76
Training	150.00
Travel & Ent	
Entertainment	250.57
Meals	18.00
Total Travel & Ent	<u>268.57</u>
Total Expense	<u>120,746.50</u>
Net Ordinary Income	28,882.69

Meals on Wheels of Hancock County, Inc.
Profit & Loss
January through December 2007

	<u>Jan - Dec 07</u>
Other Income/Expense	
Other Income	
Other Income	9.41
Total Other Income	<u>9.41</u>
Other Expense	
Other Expenses	158.77
Total Other Expense	<u>158.77</u>
Net Other Income	<u>-149.36</u>
Net Income	<u><u>28,733.33</u></u>